



City Council Agenda Item Summary Report

Meeting Date: November 2, 2021			
Submitted by: Deborah Woodham, Director of Finance			
Consent X	Discussion Only	Public Hearing	Action/Discussion
Item Title: Discuss and consider a Resolution approving the selection of a qualified firm to assist the City in developing appropriate policies and procedures for use of American Rescue Plan Act funds and authorizing the City Manager to negotiate and execute all necessary documents.			
How this item ties-in with the City's Mission, Vision and Values:			
Attachments: Resolution			

Item Summary:

On November 2, 2021, The City Council authorized staff to seek proposals through a request for qualifications from qualified firms for professional services to provide expertise in ensuring compliance with federal regulations while maximizing the recovery of and beneficial uses of the ARPA dollars in the local community.

The City received responses from seven (7) firms and a staff committee (Deborah Woodham, Kyle Groves, Karl Zook) reviewed the proposals to determine a recommendation. Proposals were received from the following firms:

1. Baker Tilly US, LLP
2. Integrated Solutions Consulting, Inc. (ISC)
3. Langford Community Management Services (LCMS)
4. Clifton Larson Allen, LLP (CLA)
5. HKA Global, Inc. (HKA)
6. Dynamic Contracts Consultants LLC
7. Crowe LLP (not responsive to the request-not considered)

Recommendation:

The committee unanimously recommends authorizing the City Manager to negotiate with Baker Tilly US, LLP to assist the City with ARPA funds.