



ADDENDUM A

	ADMINISTRATIVE & ASSOCIATION SUPPLIES	
Copies	\$0.15 (B/W) \$.30 (Color Copies)	Each Copy
Special Assessment Billing	\$10.00	Per/ Lot/ Unit/ Home Includes Document Creation. Does not Include Mailing Costs.
Auto Check Distribution for Payment	\$.50	Each
Manual Physical Checks cut for Board Signature	\$25.00	Per Manual Check Distribution
Postage Meter Fee	\$5.00	Monthly
Management Certificate	\$50.00	Each Association Filing Fee
1099	\$35.00	Each
Storage Facility / Software Electronic Data Storage	\$25.00 Per Box Annual Fee \$15.00 a month E-Cloud Storage	Per Year, Per Box in Storage Monthly Software E-Storage in Electronic Cloud
Resale or Refinance Documents	Based on Market Rate	Each Depending upon the Information requested. All Fees are Charged Directly to the Homeowner
Transfer of Ownership Records	Based on Market Rate	Each Fees Charge Directly to Homeowner
Access Card/ Toll Tag Programing	\$5.00	Per Card
Access Card/Toll Tag System - Repairs or Installation	\$75.00	Hourly Work with Vendor to Repair or Install Access System
Pool & Amenity Center Reservations	\$25.00 to \$50.00	Per Reservation \$25.00 without Deposit \$50.00 with Deposit
Utility Sales Tax Refund	30%	30% of Total Refund Amount or \$50.00 per hour
DocuSign Envelope/ Electronic Sign	\$10.00	Per Envelope- Sent out for E-Signature
Transfer Out of Current Association	1 Month Current Mgt Fee	Courtesy Transfer Out of All records with 60 days Termination of Management Contract
	DELINQUENCY PROCESSING	Reimbursable to the Association by the Owner
1 st Late Notice Reminder	N/C	No Charge to Homeowner Account
First & Second Default Collection Letter Certified Account Facilitation & NSF Checks	\$25.00	Charge Applied to Homeowner Account
Collection Facilitation Fee	\$15.00	Charge Applied to Homeowner Account
Send to Collection Attorney	\$50.00	Charge Applied to Homeowner Account
Payment Plan Facilitation Fee	\$50.00	Charge Applied to Homeowner Account
	OPTIONAL WEBSITE	
Nabr Network	*Pricing Per Specific Community	Internal Social Network within the Community
Web-Portal – All Communities	Included	Included as Part of the Management Contract
Web Site – Full-Scale- Optional Web Page Setup- Full Scale	\$50.00 - \$75.00 \$400.00- One Time Set-Up	Monthly Full Large Web site with Online Directory w/ Owner Approval-Third Party Set-Up
Web Site updates by NMI	\$25.00	NMI Webmaster will update site within 24 hours
ARC Committee Website/ SmartWebs - Optional Software	*Pricing Per Specific Community	Monthly Software for committee to upload applications, blog and approve Applications/Violations.

*Contract Addendum A is Subject to Updated Pricing Changes or COL Index.
A 60-Day Notice of an Updated Addendum A Change, will be given to the Board of Directors,
via Financial Package.



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	MAINTENANCE & SUPPLIES Customized Optional Services	
Facility Maintenance & Additional Maintenance Inspections, Broiler Emergencies, and Rental Tracking	\$75.00	Hourly Rate Based on Board Approval
Supplies Ordered with Management Credit Card	\$25.00	Per Credit Card Transaction
Additional Compliance-Violation Inspections	*Bid Upon Request	Additional Pricing on Specific Additional Walking of Community, Backyard & Alley Inspections.
	Request Additional Staff Services Customized Optional Services	
Executive (President, VP) \$ 150.00 Hr. Accountant (Financial Mgr.) \$ 150.00 Hr. Director \$ 120.00 Hr. Manager \$ 80.00 Hr. Accountant Staff \$ 80.00 Hr.	Administrative Assistance Staff \$ 60.00 Hr. Certified Pool Operator Software \$ 50.00 Hr.	LifeStyle/ Social Coordinator \$ 50.00 Hr. Concierge Service- On-Site \$ 50.00 Hr.
Accounting Audit Assistance to CPA	\$300.00	Annual Flat Rate
Full 1:1 Board Orientation- Training/ Teaching	*Add Services- Hourly	Free On-Board Training
Assisting Legal Counsel	*Add. Service- Hourly	Hourly Cost Prep Trial, Mediations, Hearings & Litigation

IN WITNESS WHEREOF, the Parties hereto have executed this Addendum A & Management Agreement.

MANAGING AGENT: NEIGHBORHOOD MANAGEMENT, INC. & HAVEN COMMUNITY MANAGEMENT, INC.

By: _____ Its: _____

ASSOCIATION: VILLAGE OF FOX HOLLOW MAINTENANCE PID

By: _____ Its: _____

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