



**City Council
Agenda Item Summary Report**

Meeting Date: January 19, 2021			
Submitted by: Candy McQuiston, Capital Improvement Program Manager Karl Zook P.E., City Engineer			
Consent X	Discussion Only	Public Hearing	Action/Discussion
Item Title: Consider approval of the authorization to allow staff to seek bids for Annual Price Agreement Contracts for general concrete and asphalt maintenance and all related issues.			
Attachments:			

Item Summary:

The intent for this type of proposed contract is for the Public Works / Engineering Department to contact contractors who have been awarded an agreement on an as-needed basis to perform general concrete or asphalt maintenance and/or repair as needed (maintenance and repair of asphalt and concrete for streets, parking lots, sidewalks, curbs, and gutters, etc.).

Staff is proposing to award price agreements to qualified bidders and establish an annual agreement with renewals. Each agreement will contain a fixed pricing structure with an initial one (1) year term. The City will retain the right and option to extend the term of the agreement for four (4) additional, one (1) year periods upon the same terms and conditions. The City will also retain the right and option to terminate the agreement upon thirty (30) days' written notice. The bid prices will remain firm for a period of one year. The contractor will have to provide written notification to the City of any proposed price increase. Each Contract renewal will not be dependent upon approval of price increases. The budget may vary from fiscal year to fiscal year and is subject to annual budgetary approval by City Council. The City will also have the option to decrease or increase the amount of work during the contract period, as needed, based on available funding.

Approved Funding: Public Works Budget FY 2020-21 = \$1.1Million for Street & Sidewalk Maintenance

City Staff estimates the annual expenditures this budget year to be approximately \$600,000 for concrete and \$500,000 for asphalt maintenance.

Staff is requesting City Council approval to advertise for bid proposals for Annual Price Agreement Contracts; one for general concrete maintenance, and the other for general asphalt maintenance.