



# City Council Agenda Item Summary Report

**Meeting Date:**  
November 3, 2020

**Submitted by:**  
Deborah Woodham, Director of Finance and  
Human Resources

**Item Title:**

Discuss and consider approval of an Ordinance amending the budget for fiscal year 2020-2021.  
[Read Ordinance Caption]

**Consent Item** [  ]  
**Public Hearing Item** [  ]  
**Action Item** [  ]

**Documentation Attached:**  
Ordinance  
Exhibit A

**Recommended Action:**

Staff recommends approval.

**Item Summary:**

The COVID-19 Project federal grant covers hazard pay for the Police and Fire Departments at a rate of \$5.00 per hour per employee. The grant covers a 23-week period during the COVID-19 pandemic and reimburses employees for actual hours worked. Total grant funds received for personnel total \$360,164.75. There are no matching funds required for this grant.

The grant funds will cover the cost of reimbursement to police and fire employees as well as the City cost for payroll taxes and retirement. Since all employees were considered essential and worked at their City assigned location throughout the 23-week period, this budget amendment includes funds for all employees. The City received additional revenue for FY 20 after the final budget amendment and these funds will be used to cover the cost of including all employees.