**City Council**  
**Agenda Item Summary Report**

**Meeting Date:** 9/5/2020  
**Submitted by:** Neil Cardwell

<table>
<thead>
<tr>
<th>Consent</th>
<th>Discussion Only</th>
<th>Public Hearing</th>
<th>Action/Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Item Title:** Consider approval of an RFP for a new City Wide telephone system.

**Attachments:**
- Draft Telephony RFP

**Item Summary:**

The current telephone system for the city was originally installed over ten years ago and lacks the features and support needed for the city as it is growing.

Increasingly we are seeing an increased need in telephone and video conferencing not only due to the COVID-19 pandemic but in general as communication systems have progressed. The city is proposing to use the federal CARES act grant to fund this project. This grant would cover the purchase of the new telephone system as it would allow city staff to better communicate remotely and increase social distancing by allowing for remote teleconference, conference bridges, and remote work if needed.